

Annual Maintenance Inspection / Used Truck Appraisal

Customer Name:			Account #:
Customer Address:			Phone #:
Vehicle Make:	Vehicle Model:	Vehicle Year:	VIN:
Engine:	Odometer:	Vehicle Length:	Vehicle Width:

Truck Evaluation (determined from attached Annual Inspection Report)

Overall Rating: (For rating definitions, see Page 3)	APPEARANCE (Circle one):					MECHANICAL (Circle one):				
	[1]	[2]	[3]	[4]	[5]	[1]	[2]	[3]	[4]	[5]
Comments:					Reconditioning Cost:					
					Appraised Value Range per Vehicle Supplier:					
Inspected By:			Date Inspected:		Photography:					
					YES		NO			

Date:	Description of Work:	Parts:	Labor:	Total:

If any major components are faulty, please instruct the customer to take the vehicle to a local warranty dealer. Please attach invoice and return a copy of this form to:

Fleet Management Program
LDV, Inc.
180 Industrial Drive
Burlington, WI 53105-2318

or Fax to: **262-767-2529 or 800-329-2538**

Annual Maintenance Inspection Report

Yes No	GENERAL CONDITION	Est. Cost to Replace/Repair	Not Ok Ok	SAFETY EQUIP. CONDITION	Est. Cost to Replace/Repair
	ENGINE				
<input type="checkbox"/> <input type="checkbox"/>	Known or visible oil leakage, excluding normal seepage	\$	<input type="checkbox"/> <input type="checkbox"/>	Headlamps and Aim	\$
<input type="checkbox"/> <input type="checkbox"/>	Cracked block or head		<input type="checkbox"/> <input type="checkbox"/>	Parking Lamps	
<input type="checkbox"/> <input type="checkbox"/>	Belts missing or inoperable		<input type="checkbox"/> <input type="checkbox"/>	Directional Lamps	
<input type="checkbox"/> <input type="checkbox"/>	Knocks or misses		<input type="checkbox"/> <input type="checkbox"/>	Flashing Warning Lamps	
<input type="checkbox"/> <input type="checkbox"/>	Abnormal visible exhaust discharge		<input type="checkbox"/> <input type="checkbox"/>	Sidemarkers Lamps and Reflectors	
<input type="checkbox"/> <input type="checkbox"/>	Changed from manufacturer's original equipment specs		<input type="checkbox"/> <input type="checkbox"/>	Tail Lamps	
	TRANSMISSION & DRIVE SHAFT		<input type="checkbox"/> <input type="checkbox"/>	Back Up Lamps	
<input type="checkbox"/> <input type="checkbox"/>	Improper fluid level or visible leakage, excl normal seepage		<input type="checkbox"/> <input type="checkbox"/>	License Plate Lamps	
<input type="checkbox"/> <input type="checkbox"/>	Cracked or damaged case, which is visible		<input type="checkbox"/> <input type="checkbox"/>	Steering System	
<input type="checkbox"/> <input type="checkbox"/>	Abnormal noise or vibration		<input type="checkbox"/> <input type="checkbox"/>	Suspension System	
<input type="checkbox"/> <input type="checkbox"/>	Proper shifting into or functioning in all gears		<input type="checkbox"/> <input type="checkbox"/>	Bumpers and Fenders	
	DIFFERENTIAL		<input type="checkbox"/> <input type="checkbox"/>	Emission System	
<input type="checkbox"/> <input type="checkbox"/>	Improper fluid level or visible leakage, excl normal seepage		<input type="checkbox"/> <input type="checkbox"/>	Door Latches and Locks (front and rear doors)	
<input type="checkbox"/> <input type="checkbox"/>	Cracked or damaged case, which is visible		<input type="checkbox"/> <input type="checkbox"/>	Tires, measure tread _____ 32nds	
	COOLING SYSTEM		<input type="checkbox"/> <input type="checkbox"/>	Exhaust System	
<input type="checkbox"/> <input type="checkbox"/>	Improper fluid level or visible leakage		<input type="checkbox"/> <input type="checkbox"/>	Fuel System	
<input type="checkbox"/> <input type="checkbox"/>	Leaky radiator		<input type="checkbox"/> <input type="checkbox"/>	Windshield	
<input type="checkbox"/> <input type="checkbox"/>	Improperly functioning water pump		<input type="checkbox"/> <input type="checkbox"/>	Side Windows	
<input type="checkbox"/> <input type="checkbox"/>	Inadequate antifreeze strength for season of year		<input type="checkbox"/> <input type="checkbox"/>	Windshield Wipers and Washers	
<input type="checkbox"/> <input type="checkbox"/>	Improperly functioning cooling system – fan		<input type="checkbox"/> <input type="checkbox"/>	Windshield Defroster – Defogger	
	ELECTRICAL SYSTEM		<input type="checkbox"/> <input type="checkbox"/>	Horn	
<input type="checkbox"/> <input type="checkbox"/>	Improper fluid level or visible leakage of batteries		<input type="checkbox"/> <input type="checkbox"/>	Mirrors	
<input type="checkbox"/> <input type="checkbox"/>	Engine battery starts engine		<input type="checkbox"/> <input type="checkbox"/>	Speedometer	
<input type="checkbox"/> <input type="checkbox"/>	Improperly functioning alternator, starter, or ignition system		<input type="checkbox"/> <input type="checkbox"/>	Odometer	
<input type="checkbox"/> <input type="checkbox"/>	Auxiliary batteries working (2 -6 volt batteries)		<input type="checkbox"/> <input type="checkbox"/>	Restraining Devices and Seat	
<input type="checkbox"/> <input type="checkbox"/>	Battery box compartment working (door and slide out tray)		<input type="checkbox"/> <input type="checkbox"/>	Parking Brake	
	ACCESSORIES - OPERATIONAL		<input type="checkbox"/> <input type="checkbox"/>	Brakes Free From Leaks	
<input type="checkbox"/> <input type="checkbox"/>	Gauges and warning devices working		<input type="checkbox"/> <input type="checkbox"/>	Brake Pads – Front _____% Rear _____ %	
<input type="checkbox"/> <input type="checkbox"/>	Radio working		Yes No		
<input type="checkbox"/> <input type="checkbox"/>	Dash Heater, Rear Heater working		<input type="checkbox"/> <input type="checkbox"/>	Jump seat with floor mount installed	
<input type="checkbox"/> <input type="checkbox"/>	Air Conditioner working		<input type="checkbox"/> <input type="checkbox"/>	Lift gate extension with cart stop	
<input type="checkbox"/> <input type="checkbox"/>	Dash Lights working		<input type="checkbox"/> <input type="checkbox"/>	Lacing removed above driver seat	
<input type="checkbox"/> <input type="checkbox"/>	Lift gate and remote control in working order		<input type="checkbox"/> <input type="checkbox"/>	Non- Skid plates on entry steps	
<input type="checkbox"/> <input type="checkbox"/>	Alarm working (Gemini model)		<input type="checkbox"/> <input type="checkbox"/>	Backup safety system (Hind slight or camera)	
<input type="checkbox"/> <input type="checkbox"/>	Inverter – Go Power model #171100023 working		<input type="checkbox"/> <input type="checkbox"/>	Safety graphics kit installed	
<input type="checkbox"/> <input type="checkbox"/>	Cable lead from external antenna to computer stand installed		<input type="checkbox"/> <input type="checkbox"/>	Grab handle (near front door) in good condition	
	INTERIOR – INSTALLED & OPERATIONAL		Yes No	EXTERIOR OF VAN	
<input type="checkbox"/> <input type="checkbox"/>	Interior Lights and switches working (Ceiling and Shelves)		<input type="checkbox"/> <input type="checkbox"/>	Cleaned and detailed	
<input type="checkbox"/> <input type="checkbox"/>	Walls, ceiling, displays, and floor cleaned		<input type="checkbox"/> <input type="checkbox"/>	Current Snap-on decals	
<input type="checkbox"/> <input type="checkbox"/>	Shelving Secure		<input type="checkbox"/> <input type="checkbox"/>	Dents or damage to van body	
<input type="checkbox"/> <input type="checkbox"/>	Repair damaged lacing		<input type="checkbox"/> <input type="checkbox"/>	Antenna – Radio and cell phone	

OVERALL RATING DEFINITIONS

APPEARANCE

1. LIKE NEW APPEARANCE INSIDE AND OUTSIDE WITH ORIGINAL PAINT AND COMPLETELY DETAILED; BODY NEAR PERFECT.
2. ABOVE AVERAGE APPEARANCE FOR AGE OF UNIT WITH ORIGINAL PAINT OR ABOVE AVERAGE REPAINT JOB, DETAILED COMPLETELY INSIDE AND OUTSIDE. BODY EXCELLENT CONDITION.
3. AVERAGE APPEARANCE FOR AGE OF UNIT WITH ORIGINAL PAINT OR NEW REPAINT JOB; MAY HAVE SOME MINOR BODY DAMAGE. AVERAGE DETAILING INSIDE AND OUT.
4. BELOW AVERAGE APPEARANCE WITH ORIGINAL PAINT OR POOR QUALITY REPAINT JOB. MAY HAVE MAJOR BODY DAMAGE. INSIDE ROUGH AND IN NEED OF REPAIR.
5. POOR OVERALL APPEARANCE. IN NEED OF MAJOR BODYWORK. INTERIOR ROUGH.

MECHANICAL

1. LESS THAN 50,000 MILES WITH NO KNOWN MECHANICAL PROBLEMS.
2. LOW MILEAGE, UNDER 150,000 TOTAL MILES WITH NO KNOWN MECHANICAL PROBLEMS OR LESS THAN 25,000 MILES ON DOCUMENTED OUT-OF-FRAME MAJOR OVERHAUL.
3. 150,000 – 300,000 TOTAL MILES WITH NO KNOWN MECHANICAL PROBLEMS OR LESS THAN 100,000 MILES ON DOCUMENTED OUT-OF-FRAME MAJOR OVERHAUL OR UNDER 50,000 MILES ON DOCUMENTED IN-FRAME OVERHAUL.
4. OVER 300,000 MILES WITH NO KNOWN MECHANICAL PROBLEMS OR OVER 100,000 MILES ON MAJOR OVERHAUL.
5. HIGH MILEAGE WITH OBVIOUS MECHANICAL PROBLEMS.